

PowerSchool – Adding a Student to an Existing Account

STEP 1:

Log into your Parent account on PowerSchool.

STEP 2:

Click on **Account Preferences** on the left. Then click on the **Student** tab.

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Balance
- My Schedule
- School Information
- Account Preferences
- Alert Solutions 2
- Power Announcement

Account Preferences - Profile

Profile **Students**

Then click to add your new student

If you want to change the name, e-mail address, username or password ass

First Name:

Last Name:

Email:

Select Language

Username:

Current Password:

Click to add student.

STEP 3:

Click on the blue button **Add**.

Account Preferences - Students

Profile | Students

Click Add → Add

My Students

To add a student to your Parent account, click the ADD button.

STEP 4:

Fill in the information you received to add your child to your account.

Add Student

Student Name	Access ID	Access Password	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose

Cancel Submit

Fill in the information.